



2014 TRAINING CALENDAR

	Venue	Duration	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Fees
OIL & GAS PROGRAMMES													
1	Graduate Certificate in Oil & Gas Management	Lagos/PH	12 Weeks	Start		Start		Start		Start		Start	N 250,000.00
2	Certificate in Upstream Oil & Gas Operations	Lagos/PH	6 Weeks	Start		Start		Start		Start		Start	N 150,000.00
3	Certificate in Downstream Oil & Gas Operations	Lagos/PH	6 Weeks		Start		Start		Start		Start		N 150,000.00
4	Petroleum Economics	Lagos/PH	3 Days				29-31				3-5		N 250,000.00
5	Oil & Gas Project Finance	Accra	4 Days						21-24				N 185,000.00
6	International Petroleum Contracts Negotiation & Administration	Lagos/Accra	4 Days					2-5				24-27	N 350,000.00
7	Drilling Essentials for Non-Drilling Professionals	Lagos	2 Days		27-28			5-6			9-10		N 135,000.00
8	Reservoir Engineering for Non-Reservoir Engineers	Lagos	3 Days		2-4					1-3			N 320,000.00
9	Optimisation of Well Productivity	Lagos	3 Days			21-23				24-26			N 320,000.00
10	Oil & Gas Business Development	Lagos	3 Days		7-9				23-25			10-12	N 185,000.00
11	Fundamentals of Well Testing	Lagos	4 Days				26-28						N 350,000.00
12	Fundamentals of Reservoir Management	Accra/Lagos	4 Days					16-19		8-11			N 350,000.00
13	Basic Petroleum Technology	Lagos	4 Days					23-27					N 350,000.00
14	Hydrocarbon Production Operations	Lagos	4 Days					30/6 - 04/7					N 350,000.00
15	International Crude Oil Trading & Supply	Lagos	3 Days			28-30					27-29		N 185,000.00
16	Application of Primavera P6 for Project Scheduling & Control	Lagos	2 Days		21-22			26-27		29-30		24-25	N 185,000.00
LEADERSHIP & MANAGEMENT DEVELOPMENT													
1	Leading Change	Lagos/Abuja	2 Days		13-14				3-4				N 95,000.00
2	Essential Management Skills	Lagos/Abuja	2 Days				8-9			25-26			N 95,000.00
3	Senior Leadership Development Programme	Dubai/UK	5 Days				20-24			2-6			\$ 3,000.00
4	Management Development Programme	Uyo	5 Days					16-20					N 285,000.00
5	Business Essentials for Tomorrow's Managers	Lagos	3 Days		7-9			29-31			28-30		N 205,000.00
6	Strategic Change Management for HR Professionals	Accra/Abuja	4 Days					9-12					\$ 995.00
7	Human Resource Management	Lagos	3 Days				14-16				17-19		N 95,000.00
8	Finance for Non-Finance Managers	Lagos/Abuja	4 Days			8-11				26-29			N 150,000.00
9	Advanced Project Management	Accra/Lagos	3 Days				20-22				22-24		N 235,000.00
HEALTH SAFETY & ENVIRONMENT													
1	Environmental & Workplace Risk Assessment	Lagos/PH	3 Days			14-16					29-31		N 105,000.00
2	IMIST Certification (OPITO)	Lagos	CALL										CALL
3	HSE Management Programme	Lagos	3 Days		24-26				14-16				N 135,000.00
4	Environmental Audit Programme	Lagos	3 Days		5-7			11-13			8-10		N 135,000.00
ESSENTIAL BUSINESS & PRODUCTIVITY SKILLS													
1	Applying Emotional Intelligence in the Workplace	Lagos/Abuja/Lag	2 Days	17-18			26-27					6-7	N 95,000.00
2	Project Management Essentials	Lagos/PHC	3 Days			14-16			28-30		29-31		N 85,000.00
3	Procurement & Contract Management	Lagos/PHC	3 Days		17-19			11-13			15-17		N 150,000.00
4	Effective Business & Technical Report Writing	Lagos	3 Days		12-14						24-26		N 105,000.00
5	Creative Problem Solving Workshop	Lagos	2 Days	13-14			8-9			21-22			N 95,000.00
6	Managing Customer Service Delivery	Lagos	2 Days		24-25						9-10		N 105,000.00
7	Managing Stress in Times of Change	Lagos	2 Days		6-7			26-27					N 95,000.00
8	Customer Service Excellence	Lagos	2 Days			3-4				14-15		6-7	N 95,000.00
9	Building High Performance Teams	Lagos	2 Days			3-4			3-4				N 95,000.00
10	Business Communication & Negotiation	Lagos	3 Days			7-9					22-24		N 135,000.00
11	Working Efficiently with MS Excel	Lagos	3 Days			9-11				18-20			N 105,000.00

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